

FULL NAME

ADDRESS | YOUR CITY, ST 12345 | (123) 456-7890 | NO_REPLY@EXAMPLE.COM

OBJECTIVE

To obtain an internship position through the Work-Based Learning program at FMS.

EDUCATION

Rocinante High School, Farmington, NM — *Expected to Graduate May, 2020*

Relevant Courses:

- 3.3 GPA
- English
- Health Occupations
- San Juan College Dual Credit

ACTIVITIES

SkillsUSA, 1 year

- Competed at New Mexico statewide Welding competition

YouTube Channel, 3 years

- Makeup Tutorials

AWARDS

- Native American Pageant, 2019

WORK EXPERIENCE

Company Name, Location — *Job Title*

MONTH 20XX - PRESENT, *LOCATION*

- [Duties]

HARD SKILLS

- MS Office
- Social Media Marketing
- Google Suite
- Video Production
- Writing

SOFT SKILLS

- Teamwork
- Listening
- Communication
- Time Management
- Problem Solving